

Date: April 10, 2023
 Subject: RFP 11-23 Questions & Answers

(1) How many existing contracts are currently in place for Individual Training Accounts and Comprehensive Youth programs?

Case Management & Service Coordination for ITA – Two (2) Contracts
 Comprehensive Youth – Three (3) Contracts

(2) Current Case Load by Program (thru 03/15/2023)

Individual Training Accounts

Program/Funding	In Program	Served	Enrolled	Exited
Adult	334	399	97	65
Dislocated Worker	7	12	1	5
NDWG	59	73	29	14
Youth	7	8	3	3

Out-of-School Youth GED

Program/Funding	In Program	Served	Enrolled	Exited
Youth	322	343	140	21

(3) Current Staffing Levels

Contract #1 ITA	Contract #2 ITA	Contract #3 GED	Contract #4 GED	Contract #5 GED
1 - Director 85%	1 – Director 94%	1 – Director 15%	1 – Director 6%	1 – Oversight 10%
1 - Supervisor 89%	2 – Program Coordinators	1 – Supervisor 11%	2 – Instructors	1 – Program Manager
1 - Finance 85%	2 - Asst. Coordinators	1 – Finance 15%		1 - Career Coach
3 - Case Manager		1 – Job Developer		1 – Instructor 63%
		1 – Case Manager		