

REQUEST FOR PROPOSALS (RFP) FOR THIRD PARTY OPERATION OF TRANSIT SERVICE FOR Southern Georgia Regional Commission

Addendum

3/9/2021

Introduction

During the course of the procurement staff has realized that several clarifications, corrections, and addenda need to be made in order to provide a procurement that provides potential bidders with the most information possible. Additional clarifications may be found in the RFP Question and Answer section for this procurement on the website here: <https://www.sgrc.us/rfps.html>

Ridership and Vehicle Estimates

Currently 38 vehicles will be provided to the TPO for the service. It is estimated that public ridership would initially total about 145,000; split as: 25,347 public trips and 119,713 DHS trips (based on FY2019, pre-COVID data).

Due to COVID-19 impacting transit services in 2020 the following ridership totals should be considered in preparing a cost estimate for the proposal.

Calendar Year 2020 Trip Totals

Public: 6,554

DHS: 26,857

Of note:

- About 58% of all trips in 2020 took place in January and February 2020
- All counties were down in trips during 2020 in similar proportions.
- It is unknown how quickly ridership will rebound to pre-COVID levels after the regional service is implemented

Toll-Free Number for Call Center

After further consideration, it is anticipated that the SGRC will provide this phone number for the TPO to use at their call center.

GDOT Trip Ordering App

The Georgia Department of Transportation has launched a mobile trip ordering app for the general public. GDOT has partnered with QRyde for this app development. This app is currently being rolled-out to other locations in the state. At this time a rollout timeline for the SGRC Transit area is not known but it will be available to use at no cost to the TPO when it becomes available for this region.

Marking of Transit Vehicles

It is anticipated that existing vehicles may be wrapped to promote a common theme as a part of an overall marketing program. TPOs are encouraged to plan for this in your proposal. The SGRC will require that a new phone number be posted on the vehicles as well as operator identification information.

Equal Employment Opportunity

It should be noted that the TPO will be required to comply with Federal Transit Administration regulations and guidance regarding the development of an EEO Plan by the TPO.

Marketing

Please note that the Georgia Department of Transportation has outlined a new statewide rural public transit marketing theme called "Let's Ride", which can be seen on the recent GA Statewide Transit Plan here:

<http://www.dot.ga.gov/InvestSmart/Transit/Documents/TransitPlan/2020%20SWTRP%20Plan/2%20Statewide%20Transit%20Plan%20Final%20Report.pdf>

Insurance Requirements

The minimum insurance requirements are clarified as follows in alignment with the GDOT 5311 Manual and DHS Coordinated Transportation Manual:

Workers Compensation (WC): Required for all Contracts -NO EXEMPTIONS

Comprehensive/Commercial General Liability (CGL):

Each Occurrence Limit	\$ 1,000,000
Personal & Advertising Injury Limit	\$ 1,000,000
General Aggregate Limit	\$ 2,000,000
Products/Completed Ops. Aggregate Limit	\$ 2,000,000
Automobile Liability - combined single limit	\$ 3,000,000

All comprehensive general liability, automobile liability, collision and comprehensive policies must name the "State of Georgia, its officers, employees and agents", GDOT, and the SGRC as additional insureds on all comprehensive/commercial general and automobile liability policies.