



1725 South Georgia Parkway, West
 Waycross, Georgia 31503
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MEMORANDUM

TO: Interested Agencies, Organizations, Companies, and Individuals
FROM: Southern Georgia Regional Commission’s Area Agency on Aging
DATE: October 16, 2023
SUBJECT: Availability of Request for Proposal (RFP) Packages for Aging Services

The Southern Georgia Regional Commission (SGRC), which has been designated as the Southern Georgia Area Agency on Aging (AAA), is soliciting proposals from agencies and organizations with the capacity to provide quality aging services for fiscal years 2025-2028.

The SGRC-AAA service area includes the following counties: Atkinson, Bacon, Ben Hill, Berrien, Brantley, Brooks, Charlton, Clinch, Coffee, Cook, Echols, Irwin, Lanier, Lowndes, Pierce, Tift, Turner, and Ware

The following RFP packages are now available. Approximate funding includes local match requirements.

RFP	Description	Approximate Funding
#116	Multiple Aging Services	\$1,556,784
#117	Operation of a Senior Center with Congregate and Home Delivered Meals (HDM) <u>or</u> Operation of an HDM Only Program	\$1,122,032
#118	Food Vendor	N/A

The RFP Package for Multiple Aging Services, RFP #116, includes the following services. Approximate funding includes local match requirements.

	Approximate Funding
▪ In-Home Services (Homemaker, Personal Care, and Respite)	\$714,015
▪ Adult Day Care	95,723
▪ Home Modification (Wheelchair Ramp Construction)	90,000
▪ Elderly Legal Assistance Program	141,434
▪ Wellness/Health Promotion	71,991
▪ Caregiver Education	39,688
▪ Case Management, including Nutrition Counseling	313,933
▪ Material Aid	30,000
▪ Telephone Reassurance	30,000
▪ Support Options	30,000

Schedule of Events

November 6, 2023, 2 p.m. (Optional)	Offeror's Conference (Food Vendor – RFP#118) Southern Georgia Regional Commission 1725 South Georgia Parkway, West Waycross, GA 31503
November 7, 2023, 10 a.m. (Optional)	Offeror's Conference (Multiple Services - RFP#116) Southern Georgia Regional Commission 1725 South Georgia Parkway, West Waycross, GA 31503
November 7, 2023, 2 p.m. (Optional)	Offeror's Conference (Congregate/HDM Services - RFP#117) Southern Georgia Regional Commission 1725 South Georgia Parkway, West Waycross, GA 31503
November 27, 2023	Deadline for written questions
November 29, 2023	Final answers to written questions posted. Questions may be answered periodically before this date.
December 18, 2023, 4:30 p.m.	Proposals due to: Southern Georgia Regional Commission's Area Agency on Aging 1725 South Georgia Parkway, West Waycross, GA 31503
January 23, 2024	Contract award (on or about)
July 1, 2024	Contractor begins work (on or about)

Proposals must be received at the SGRC by 4:30 p.m., Monday, December 18, 2023, and will not be accepted after this deadline. Submitted proposals will not be accepted via e-mail or fax; proposals must be mailed or hand-delivered to the SGRC.

Reservations must be made in advance for the optional offeror's conferences. If you wish to make reservations and/or request an RFP package, please contact:

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