

**Minutes
Policy Committee
March 6, 2013
10:30 AM**

Members Present	Organization
Mike Fletcher	Lowndes (Joe Pritchard proxy)
Jason Davenport	Lowndes (Bill Slaughter proxy)
John Leonard	SGRC
Larry Hanson	Valdosta
John Gayle	Valdosta
Tom McQueen	GDOT
Others Present	
Corey Hull	SGRC
Brent Thomas	GDOT
John Robinson	
Joe Sheffield	GDOT
George Boston Rhynes	
Shane Pridgen	GDOT
Matt Martin	Valdosta
Lesa Walker	GDOT (phone)
Lindsey Mobley	

Agenda Item #1 – Call to Order

Mr. Leonard called the meeting to order at 10:31 AM.

Agenda Item #2 – Introductions/Roll Call

Mr. Leonard asked those in attendance to introduce themselves.

Agenda Item #3 – Approval of Regular Meeting Minutes

Mr. Leonard asked for approval of the minutes from the December 5, 2012 meeting. A motion was made by Mr. Gayle and seconded by Mr. Hanson, the motion carried unanimously.

Agenda Item #4– Old Business

None.

Agenda Item #5 – New Business

A. Election of Vice-Chair

Mr. Leonard noted that due to elections last November, Mr. Davenport who had represented Mr. Paulk had to vacate his position as chair. As Vice-Chair, Mr. Leonard automatically assumed the position of Chairman, leaving the position of Vice-Chair vacant. A motion was made by Mr. Hanson to nominate Mr. Gayle to fill the remaining term of the Vice-Chair, this motion was seconded by Mr. Leonard. The motion carried unanimously.

B. Appointment of Nominating Committee

Mr. Leonard appointed the following individuals to a nominating committee to select officers for FY2014: Bill Slaughter, Cornelius Holsendolph, and Tom McQueen. This committee will report back at the next regular Policy Committee meeting with a slate of officers.

C. FY2013-16 TIP Amendment PE for Forrest St. and Oak St. Projects – Resolution FY2013-8

Mr. Hull described the amendment to change the Transportation Improvement Program to include more funds for the preliminary engineers for the Forrest Street and Oak Street widening projects. Mr. Hull noted that a public comment period was conducted and no comments had been received to date.

Mr. Hanson made a motion to approve this amendment, it was seconded by Mr. Gayle, the motion carried unanimously.

D. FY2013 UPWP 5303 Supplemental Funding Amendment – Resolution FY2013-12

Mr. Hull described these additional funds as more funds from GDOT's 5303 program. He described that these funds came from GDOT as a surprise and the staff was unaware of it. He did say that the staff had projects these funds could be spent on, including the socioeconomic data study and goals and visioning process for the 2040 Transportation Plan and local Comprehensive Plan.

Mr. Hull described that the funding is 80% federal, 10% state and 10% local. Mr. Fletcher asked if this was going to be an increase to local governments. Mr. Hull clarified that the local governments match would remain the same. A discussion ensued about how the funding can be used and where it is allocated, in light of recent flooding.

Mr. Gayle made a motion to approve the amendment, it was seconded by Mr. Hanson, the motion carried unanimously.

E. FY2014 UPWP - Resolution FY2013-9

Mr. Hull described the FY2014 budget in detail describing the funding sources from the Federal Highway Administration and Federal Transit Administration. Mr. Hull noted that the primary work task was to develop the 2040 Transportation Plan and noted that was going to cause the MPO to spend a little bit more money than in years past.

Mr. McQueen asked why work element dropped so significantly in funding. Mr. Hull said that the reason was the focus in FY14 will be on the long range plan and not supplemental studies, so funding was moved to the long range plan element.

Mr. Hanson made a motion to approve the UPWP, it was seconded by Mr. Gayle and the motion carried unanimously.

F. VLMPO Procurement Manual and Policy – Resolution FY2013-10

Mr. Hull described the overall Procurement Manual and Policy for the MPO that has been presented to the committee in the past. Mr. Hull described the content of the policy and how it would be used by staff.

A motion was made by Mr. Gayle to approve the Procurement Policy and manual, it was seconded by Mr. Hanson, the motion carried unanimously.

G. Metropolitan Planning Area Boundary – Resolution FY2013-11

Mr. Hull described the proposed changes to the Metropolitan Planning Area Boundary as presented on a map. The major changes to the boundary include new areas in the Troupville area of Brooks County.

Mr. Gayle made a motion to approve and adopt the MPA as presented, it was seconded by Mr. Hanson, the motion carried unanimously.

H. Authorize Staff to send letter re: 5307 Apportionment

Mr. Hull described this letter that has been sent annually for several years. He noted this funding is available to be used for capital and operating expenses for small urban area transit systems. Because the Valdosta area does not have an urban public transit system the money is redistributed to other areas in the state. Mr. Hull noted the funding available is just over \$900,000.

Mr. Hanson asked to clarify the amount of money needed for the transit start-up and ongoing maintenance of the system the VLMPO had researched several years ago.

Mr. Hanson made a motion to authorize staff to send the letter, the motion was seconded by Mr. Davenport, the motion carried unanimously.

Agenda Item #6 – Staff Update

A. Socioeconomic Data Study Scope of Work

Mr. Hull provided the committee with a copy of the draft scope of work for socioeconomic study that can be used for the local transportation plan and comprehensive plans.

B. MPO Committee Restructuring

Mr. Hull described a proposal from staff to restructure the MPO committees as described on a hand out presented to the committee. He noted that this is presented to the Policy Committee as a bylaws amendment, but the Technical and Citizen's committee membership can be changed at any time.

A brief discussion ensued about the changes as proposed. Mr. Hull noted that he would take any feedback and present it back to the Policy Committee at their June meeting.

C. Citizen's Advisory Committee Attendance

Mr. Hull presented this information for the committee.

D. Project Status Updates

Mr. Hull described the status of several of the projects in the region. He noted that several are under construction.

Agenda Item #7 - Privilege of the Floor/Public Comment

Mr. Leonard asked for members of the public to comment,

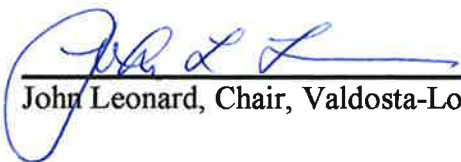
Mr. Robinson commented on minority representation on procurement policies. Mr. Hull clarified that this does not include construction projects.

Mr. Mobley commented about public transit funding in Valdosta.

Mr. Leonard noted the next meeting date and time as June 5, at 10:30 a.m. at the SGRC office.

Agenda Item #8 – Adjournment

Mr. Leonard asked for a motion to adjourn the meeting at 10:02 am. A motion was made and seconded, the motion carried unanimously.



John Leonard, Chair, Valdosta-Lowndes Metropolitan Planning Organization