

**VLMPO Committee Meetings Common Agenda**

**Citizen's Advisory Committee:** Tuesday, March 7, 2017; 3:00 p.m.

**Technical Advisory Committee:** Wednesday, March 8, 2017; 9:00 a.m.

**Policy Committee:** Wednesday, March 8, 2017; 10:30 a.m.

- |       |  |            |
|-------|--|------------|
| I.    | Call to Order  | Chair      |
| II.   | Introductions/Roll Call                                      | Chair      |
|       | A. Review of Committee Attendance (all committees)           |            |
| III.  | Approval of Minutes- Dec. 6 (CAC); Dec. 7 (TAC); Dec. 7 (PC) | Chair      |
| IV.   | New Business- (CAC, TAC, PC)                                 |            |
|       | A. Officer Elections (TAC)                                   | Chair      |
|       | Action: Conduct Elections                                    |            |
|       | B. FY18 UPWP and Budget – Resolution FY2017-7                | Corey Hull |
|       | Action: Recommendation/Vote for Approval                     |            |
|       | C. Discretionary PL Funds (If Needed)                        | Corey Hull |
|       | Action: Recommendation/Vote for Approval                     |            |
|       | D. Transit in Valdosta Urbanized Area Presentation           | JD Dillard |
|       | Action: Discussion Only                                      |            |
| V.    | Staff Update   | Staff      |
|       | A. MPO Performance Measures Fact Sheets                      |            |
|       | B. Regional Transportation Sales Tax                         |            |
|       | C. MPO Freight Movement Study Series Report #4               |            |
|       | D. PPP Funding Report  |            |
| VI.   | Privilege of the Floor/Public Comment                        | Chair      |
| VII.  | Next Meeting Date  | Chair      |
|       | A. CAC; Tuesday, June 6, 2017; 3:00p; at SGRC Office         |            |
|       | B. TAC; Wednesday, June 7, 2017; 9:00a; at SGRC Office       |            |
|       | C. PC; Wednesday, June 7, 2017; 10:30a; at SGRC Office       |            |
| VIII. | Adjournment  | Chair      |

**FY2017 VLMPO  
Citizen's Advisory Committee Membership**

<b>Name</b>	<b>Appointed By</b>	<b>Position</b>
1. Carroll Griffin	City of Remerton	Chairman
2. William Branham	City of Valdosta	Vice-Chair
3. Ray Sable	Valdosta State University	Secretary
4. Debbie Hobdy	Lowndes County	Member
5. Ronald Skrine	Lowndes County	Member
6. Robert Wilbers	Lowndes County	Member
7. Dr. Richard Saeger	City of Valdosta	Member
8. Vanassa Flucas	City of Valdosta	Member
9. Jim Parker	City of Valdosta	Member
10. Keith Sandlin	City of Lake Park	Member
11. Harriet Crum	City of Hahira	Member
12. Tessa Carder	City of Dasher	Member
13. Tim Riddle	Convention and Visitors' Bureau	Member
14. Michael Cooper	Downtown Development Authority	Member
15. Myrna Ballard	VL Chamber of Commerce	Member
16. Col. Clarence Parker	VL Airport Authority	Member
17. Stan Crance	VL Industrial Authority	Member
18. Steven Barnes	Leadership Lowndes	Member
19. Dr. William Cason	Valdosta Board of Education	Member
20. Angela Crance	Wiregrass Technical College	Member
21. Wes Taylor	Lowndes Board of Education	Member
22. Phil Hubbard	Lowndes County	Member
23. Clayton Milligan	Lowndes County	Member

The CAC serves as a public information and involvement committee that represents a cross section of the community in diversity and interests.

The Citizen's Advisory Committee meets on the first Tuesday of the month at 3:00pm the last month of each quarter (March, June, September, and December).

For more information please contact Corey Hull, MPO Coordinator at 229-333-5277 or at [chull@sgrc.us](mailto:chull@sgrc.us).

2/21/2017

*An Equal Opportunity Employer / Program*

VLMPO Citizen's Advisory Committee Attendance Records, FY2015-2016

		FY2015					FY2016				FY2017		Current Year & Current Member		
		1	1	1	1	1	1	1	1	1	1	1	Attendance	Meetings	% Present
Name	Appointment	9/2/2014	10/9/2014	3/3/2015	5/19/2015	6/2/2015	9/2/2015	12/2/2015	3/2/2016	6/7/2016	9/7/2016	12/6/2016			
1 Angela Crance	WGTC	1	0	1	1	0	1	0	0	1	0	1	1	2	50%
2 Carroll Griffin	City of Remerton	1	0	1	1	1	0	1	0	1	1	1	2	100%	
3 Ray Sable	VSU	1	1	1	1	1	1	1	1	1	1	1	2	100%	
4 Debbie Hobdy	Lowndes County	1	1	1	0	1	1	1	0	1	1	1	2	100%	
5 Col. Clarence Parker	VL Airport Authroity	1	1	1	0	1	1	1	1	1	1	1	2	100%	
6 Stan Crance	VLCIA	1	0	0	0	0	1	0	1	0	0	1	1	50%	
7 Ronald Skrine	Lowndes County	1	0	1	1	0	1	0	NA	1	1	1	2	100%	
8 Jim Parker	City of Valdosta	NA	NA	0	0	1	0	NA	1	1	1	1	2	100%	
9 Clayton Milligan	Lowndes County	1	0	1	0	0	0	1	NA	1	0	0	0	2	0%
10 Keith Sandlin	City of Lake Park	NA	NA	0	0	1	1	1	1	1	1	1	2	100%	
11 Harriet Crum	City of Hahira	1	0	1	1	1	1	0	0	0	1	0	1	50%	
12 Tim Riddle	Conv. & Tourism	1	1	1	0	1	1	0	1	0	0	1	1	50%	
13 Michael Cooper	CVDA	0	1	0	0	1	0	0	1	0	0	1	1	50%	
14 Myrna Ballard	VLCOC	0	0	1	1	1	1	1	1	1	1	1	2	100%	
15 Steven Barnes	Leadership Lowndes	1	1	1	1	1	1	1	1	0	1	1	2	100%	
16 Dr. Richard Saeger	City of Valdosta	1	1	1	1	0	1	1	1	0	1	0	1	50%	
17 Vanassa Flucas	City of Valdosta	0	1	1	1	1	0	1	0	1	NA	1	1	100%	
18 Phil Hubbard	Lowndes County	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA
19 William Branham	City of Valdosta	1	1	1	1	1	1	1	1	1	1	1	2	100%	
20 Robert Wilbers	Lowndes County	1	0	1	0	1	NA	NA	NA	1	1	1	2	100%	
21 Dr. William Cason	Valdosta City School	1	0	0	0	1	NA	1	0	1	0	1	1	50%	
22 Wes Taylor	Lowndes County School	NA	NA	1	0	0	0	0	0	0	0	0	0	2	0%
23 Tessa Carder	City of Dasher	NA	NA	NA	NA	NA	NA	NA	1	0	0	0	0	2	0%
Quorum - 12/23		15	9	16	10	15	13	12	12	14	13				

Yellow shading means a past member

Blue shading means a representative

1= Present at meeting

0= Absent at meeting

NA = No Appointment

**Minutes  
Citizens Advisory Committee  
December 6, 2016  
3:00 PM**

<b>Members Present</b>	<b>Organization</b>
Vanassa Flucas	City of Valdosta
Ray Sable	Valdosta State University
James Parker	City of Valdosta
Steve Barnes	Leadership Lowndes
Tim Riddle	Valdosta-Lowndes Tourism Authority
Keith Sandlin	City of Lake Park
Robert Wilbers	City of Lake Park
Bill Branham	City of Valdosta
Carroll Griffin	City of Remerton
Bill Tillman (proxy for Angela Crance)	Wiregrass Georgia Technical College
Clarence Parker	Valdosta-Lowndes Airport Authority
Stan Crance	Valdosta-Lowndes Development Authority
William Cason	Valdosta Board of Education
Mike Cooper	Central Valdosta Development Authority
Myrna Ballard	Valdosta-Lowndes Chamber of Commerce
Ronald Skrine	Lowndes County
<b>Others Present</b>	
Corey Hull	SGRC
Andrew Smith	SGRC
Amy Martin	SGRC
John Dillard	SGRC

### **Agenda Item #1 – Call to Order**

Mr. Griffin called the meeting to order at 3:00 PM.

### **Agenda Item #2 – Introductions/Roll Call**

Mr. Griffin asked those present to introduce themselves and state their affiliation with the committee. Mr. Griffin introduced Ms. Flucas as the newest member of the committee.

### **Agenda Item #3 – Approval of Regular Meeting Minutes**

Mr. Griffin asked the committee members to review the September 6, 2016 meeting minutes. Mr. Barnes made a motion to adopt the minutes as they appeared in the agenda packet. Mr. Sable seconded the motion. The vote was unanimous, and the motion carried.

### **Agenda Item #4– New Business**

#### **A. Policy Committee Bylaws Amendment**

This does not apply to the CAC.

#### **B. FY2017 UPWP Amendment, Traffic Signal Study – Resolution FY2017-5**

Mr. Hull explained the traffic signal optimization study for the city of Valdosta along with the amount of funding contributed by various government entities. Mr. Hull noted that the MPO would apply up to \$200,000 in federal funds. Valdosta has agreed to pay 100% of the matching requirements amounting to \$40,000. This UPWP amendment brings total amount in FY2017 to \$350,040.55, and Mr. Hull referenced the budget sheet in the agenda packet on page 33. The pledged amounts are \$280,032.44 federal, \$6,001.62 SGRC, \$12,003.25 Lowndes County, and \$52,003.25 City of Valdosta. The proposal includes 38 traffic signals primarily on the north side of Valdosta to maximize signal coordination, to map the city's fiber optic network and to coordinate with GDOT's NEXUS Works. The proposal will be up for bids after the Policy Committee approves the amendment and as late as December 31, 2016. The study ideally should be under contract by the end of February and concluded by the end of June with the possibility that it could be pushed back to the end of July. Mr. Hull noted that this would be a relatively quick study that would take 4-5 months. Mr. Sable asked which traffic signals will be looked at, and Mr. Hull stated that the information came from the city. Mr. Hull also acknowledged the changes that the Gornito Road extension brought about with respect to traffic patterns and signal coordination. Mr. Branham made a motion to recommend passing on the amendment to the Policy Committee. Mr. Riddle seconded the motion. The vote was unanimous, and the motion carried.

#### **C. FY2018 5303 Grant Application – Resolution FY2017-6**

Mr. Hull presented the resolution and noted that the Policy Committee and the SGRC Council both require a resolution to apply for 5303 federal transit administration funds. They are similar to federal highway funds and amount to approximately \$61,000 that is applied for general, overarching transportation planning conducted by the MPO. Mr. Sable made a motion to recommend approval to the Policy Committee, and Mr. Branham, seconded the motion. The vote was unanimous, and the motion carried.

#### **D. FY2018 UPWP: Remarks and Feedback**

Mr. Hull discussed the UPWP for FY2018 and that a draft budget and work program must be delivered to GDOT by Thanksgiving. Mr. Hull reminded the committee of a draft document sent via email prior to Thanksgiving. Mr. Hull asked the committee to look at the 9 task pages within the document, but

cautioned that the draft will change. Mr. Hull encouraged the committee to provide feedback. The committee asked for the document to be sent again. Mr. Hull then added that the Federal Highway Administration (FHA) put out a call for projects for additional MPO funding for capacity building projects. These range from \$20,000 to \$50,000 plus a required 80% federal match and 20% local match. Mr. Hull asked the committee for input on improvements to the long-range transportation plan to make it more resilient – either a planning version or operations & maintenance. Ms. Flucas asked what types of transportation systems does the community currently have in place, and Mr. Hull answered sidewalks, trains, and roads. Ms. Ballard asked where the local share would come from, and Mr. Hull replied the City of Valdosta and Lowndes County equally. Mr. Branham sought clarification for “sustainable” forms of transportation, and Mr. Hull explained it in terms of economic and environmental sustainability and resiliency to disaster and equity concerns. Mr. Skrine noted that there are not enough bike lanes and pedestrian infrastructure in the community, especially in newer developments where it is harder to maneuver emergency vehicles. Mr. Skrine stated more promotion of physical activity and safety with this infrastructure is needed. Ms. Flucas elaborated that the sustainability component is better given the challenges facing the community. Mr. Wilbers described a product called slurry seal that extends the life of asphalt pavement and makes roads last longer. Mr. Hull said this will be put out for adoption at the March meeting.

#### **Agenda Item #5– Staff Update**

##### **A. AMPO and NADO Awards**

Mr. Hull updated the committee on recent awards that the MPO received. The Pilot Shuttle Program was recognized with a National Innovation Award and an Excellence in Regional Transportation Award. The National Award for Outstanding Achievement for a City under 200,000 was given to the Valdosta-Lowndes MPO this year, and it is only presented to one MPO annually.

##### **B. Valdosta Pilot Shuttle Program Update**

Mr. Dillard presented graphs and data charting the gradual increase in ridership since its inception in October 2015. Mr. Dillard also pointed out several dips in the ridership graph where the shuttle program was originally supposed to end, but ultimately extended by 3 months, and this occurred in June and September 2016. Mr. Dillard explained the calculations and statistics in the handout. This data is typical to National Transit Database reporting formats and will be used in comparison to other transit systems in Albany, Hinesville, and Macon. Mr. Branham asked about the possibility of using electric vehicles in the shuttle program moving forward, and Mr. Dillard said it was a future consideration but not at the forefront of the program. Ms. Flucas asked how long it would take to compile the shuttle data, and Mr. Dillard replied that it would take 60 days to complete the final cost-benefit analysis report. Ms. Flucas asked about funding. Mr. Crance asked whether or not economic impact could be tracked, and Mr. Dillard could try to base it on other reports.

##### **C. Downtown Truck Traffic Study Update**

Mr. Hull briefed the committee on the status of the downtown truck traffic study and the ongoing series of invitation-only local stakeholder meetings. The study was presented at two national conferences prior to the CAC meeting.

##### **D. 2040 TVP & Performance Measures**

Mr. Hull directed the committee to examine the handout titled “MPO Safety Performance Measures.” Rules and regulations stipulate that MPOs must establish safety targets by February 27, 2018 in the

categories of number of fatalities, rate of fatalities, number of serious injuries, rate of serious injuries, and number of non-motorized fatalities and serious injuries. This is on all public and private roadways. There are two approaches to setting these targets: either adopt state targets, develop own targets for the Metropolitan Planning Area, or a combination of both. Mr. Hull then described the monitoring process and that the MPO assessment of progress is made every 5 years corresponding to the adoption of the new Transportation Plan and is done through certification reviews and STIP approval findings. Mr. Hull concluded this presentation by expounding on the requirement that TIP projects must document how each project will achieve safety targets, citing I-75 interchange projects at Exits 2, 11, 22, and 29 as examples. Mr. Hull noted these projects were amended by GDOT and moved up by a year from year 2018 to year 2017. This applies to Exit 2 and Exit 11 ROW acquisition phase along with Exits 22 and 29 utility relocation and construction

#### **E. PPP Funding Report**

Mr. Hull turned the floor over to Mr. Smith to give a brief presentation on the MPO's public-private partnership funding report stipulated under the LRTP that is currently being drafted. Mr. Smith stated the report will define PPPs and then relate the topic to community issues and policies in the Comprehensive Plan, and aspirational Common Community Vision goals in Transportation Vision Plan. PPP applications to bike/pedestrian infrastructure will be a key focus in this report along with Georgia's enabling legislation through the Public Private Facilities Infrastructure Act of 2015. The report is expected to be complete by December 31, 2016.

#### **Agenda Item #6 – Privilege of the Floor/Public Comment**

Mr. Griffin opened the floor for public comment, and there were no additional comments.

#### **Agenda Item #7 - Next Meeting Date and Time**

The next meeting will be Tuesday, March 7, 2017, 3:00 PM at the SGRC office.

#### **Agenda Item #8 – Adjournment**

Mr. Wilbers made a motion to adjourn the meeting and was seconded by Mr. Crance. The meeting was adjourned at 3:54 PM.

## **FY2017 VLMPO Transportation Coordinating Committee Membership**

**Voting Members:**Mike Fletcher  
Patrick CollinsLowndes County, Engineer  
City of Valdosta, EngineerChairman  
Vice-ChairmanBrent Thomas  
William Eastin\*GDOT District 4, Engineer  
GDOT, Transportation PlannerMember  
Member**Non-Voting Members:**Jeff Hill  
Gwen Weaver  
Mike Meeks  
Andrew Edwards  
Danny WeeksLowndes County Schools  
Valdosta City Schools, Trans. Director  
Bicycle/Pedestrian Advocate  
FHWA – GA Division  
Lowndes County Emergency Mgmt. Dir.

\* Tom McQueen is alternate

The TCC is a technical committee of professionals advising the policy committee on technical matters relating to transportation plans and programs. The TCC is made up of city and county engineers, GDOT District engineers, GDOT planners, local school board representatives, bike and pedestrian advocates, and emergency response officials.

The Technical Committee meets on the 1<sup>st</sup> Wednesday of the month at 9:00am each quarter (March, June, September, and December).

For more information please contact Corey Hull, MPO Coordinator at 229-333-5277 or at [chull@sgrc.us](mailto:chull@sgrc.us).

2/21/2017



VLMPO Technical Advisory Committee Attendance Records, FY2015-2017

		FY2015							FY2016			FY2017		Current Year & Current Member		
		1	1	1	1	1	1	1	1	1	1	1	1	Attendance	Meetings	% Present
Name	Appointment	9/3/2014	10/9/2014	12/2/2014	3/4/2015	4/8/2015	5/19/2015	6/3/2015	9/2/2015	12/2/2015	3/2/2016	9/7/2016	12/7/2016			
1 Patrick Collins	City of Valdosta	1	1	1	1	1	1	1	1	1	1	1	1	2	2	100%
2 Mike Fletcher	Lowndes County	1	1	1	1	1	1	1	1	1	1	1	1	2	2	100%
3 Brent Thomas	GDOT Tifton	1	1	1	1	1	1	1	1	1	1	1	1	2	2	100%
4 William Eastin	GDOT Atlanta	0	1	1	1	1	1	1	1	1	1	1	1	2	2	100%
5 Jeff Hill	Lowndes Schools	0	NA	NA	1	0	0	0	1	0	0	0	0	0	2	0%
6 Gwen Weaver	Valdosta Schools	0	0	0	0	0	0	0	1	1	1	0	0	0	2	0%
7 Mike Meeks	Bicycle Advocate	0	0	0	0	0	0	0	0	0	0	0	0	0	2	0%
8 Andrew Edwards	FHWA- GA	0	0	0	0	0	0	0	1	0	0	0	0	0	2	0%
9 Danny Weeks	Lowndes County 911	1	0	0	0	0	0	0	0	0	0	0	0	0	2	0%
Quorum - 3/4		4	4	4	5	4	4	4	7	5	5	4	4			

Yellow shading means a past member

Blue shading means a representative

1= Present at meeting

0= Absent at meeting

NA = No Appointment

*Italics Indicates Non-voting members*

**Minutes  
Technical Advisory Committee  
December 7, 2016  
9:00 AM**

<b>Members Present</b>	<b>Organization</b>
Brent Thomas	GDOT
Mike Fletcher	Lowndes County
Pat Collins	City of Valdosta
William Eastin (via telephone)	GDOT
<b>Others Present</b>	
Corey Hull	SGRC
William Sims	City of Valdosta
Andrew Smith	SGRC
Amy Martin	SGRC
Tom McQueen	GDOT

### **Agenda Item #1 – Call to Order**

Mr. Fletcher called the meeting to order at 9:01 a.m.

### **Agenda Item #2 – Introductions/Roll Call**

Mr. Fletcher asked those present to introduce themselves and state their affiliation with the committee.

### **Agenda Item #3 – Approval of Regular Meeting Minutes**

Mr. Fletcher asked the committee members to review the September 7, 2016 meeting minutes. A motion was made by Mr. Collins and seconded by Mr. Fletcher to approve the minutes as stated. The vote was unanimous, and the motion carried.

### **Agenda Item #4– New Business**

#### **A. Policy Committee Bylaws Amendment**

This does not apply to the TAC.

#### **B. FY2017 UPWP Amendment, Traffic Signal Study – Resolution FY2017-5**

Mr. Hull explained the traffic signal optimization study for the city of Valdosta along with the amount of funding contributed by various government entities. Mr. Hull noted that the MPO would apply up to \$200,000 in federal funds. Valdosta has agreed to pay 100% of the matching requirements amounting to \$40,000. This UPWP amendment brings total amount in FY2017 to \$350,040.55, and Mr. Hull referenced the budget sheet in the agenda packet on page 33. The pledged amounts are \$280,032.44 federal, \$6,001.62 SGRC, \$12,003.25 Lowndes County, and \$52,003.25 City of Valdosta. The proposal includes 38 traffic signals primarily on the north side of Valdosta to maximize signal coordination, to map the city's fiber optic network and to coordinate with GDOT's NEXUS Works. The proposal will be up for bids after the Policy Committee approves the amendment and as late as December 31, 2016. The study ideally should be under contract by the end of February and concluded by the end of June with the possibility that it could be pushed back to the end of July. Mr. Hull noted that this would be a relatively quick study that would take 4-5 months. Mr. Collins asked who will go through the RFP, and Mr. Hull replied that they have not reviewed or set up the committee. Mr. Collins made a motion to recommend passing on the amendment to the Policy Committee. Mr. Fletcher seconded the motion. The vote was unanimous, and the motion carried.

#### **C. FY2018 5303 Grant Application – Resolution FY2017-6**

Mr. Hull presented the resolution and noted that the Policy Committee and the SGRC Council both require a resolution to apply for 5303 federal transit administration funds. They are similar to federal highway funds and amount to approximately \$61,000 that is applied for general, overarching transportation planning conducted by the MPO. Mr. Collins made a motion to recommend approval to the Policy Committee, and Mr. Thomas seconded the motion. The vote was unanimous, and the motion carried.

#### **D. FY2018 UPWP: Remarks and Feedback**

Mr. Hull discussed the UPWP for FY2018 and that a draft budget and work program must be delivered to GDOT by Thanksgiving. Mr. Hull reminded the committee of a draft document sent via email prior to Thanksgiving. Mr. Hull asked the committee to look at the 9 task pages within the document, but cautioned that the draft will change. Mr. Hull encouraged the committee to provide feedback. The

document will be sent again fulfilling a request made by the CAC. Mr. Hull then added that the Federal Highway Administration (FHA) put out a call for projects for additional MPO funding for capacity building projects. These range from \$20,000 to \$50,000 plus a required 80% federal match and 20% local match. Mr. Hull asked the committee for input on improvements to the long-range transportation plan to make it more resilient – either a planning version or operations & maintenance. The committee inquired into how to improve operations and maintenance. Mr. Hull said this will be put out for adoption at the March meeting.

#### **Agenda Item #5– Staff Update**

##### **A. AMPO and NADO Awards**

Mr. Hull updated the committee on recent awards that the MPO received. The Pilot Shuttle Program was recognized with a National Innovation Award and an Excellence in Regional Transportation Award. The National Award for Outstanding Achievement for a City under 200,000 was given to the Valdosta-Lowndes MPO this year, and it is only presented to one MPO annually.

##### **B. Valdosta Pilot Shuttle Program Update**

On behalf of Mr. Dillard, Mr. Hull presented graphs and data charting the gradual increase in ridership since its inception in October 2015. Mr. Hull also pointed out several dips in the ridership graph where the shuttle program was originally supposed to end, but ultimately extended by 3 months, and this occurred in June and September 2016. Mr. Hull explained the calculations and statistics in the handout. This data is typical to National Transit Database reporting formats and will be used in comparison to other transit systems in Albany, Hinesville, and Macon.

##### **C. Downtown Truck Traffic Study Update**

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Mr. Hull directed the committee to examine the handout titled “MPO Safety Performance Measures.” Rules and regulations stipulate that MPOs must establish safety targets by February 27, 2018 in the categories of number of fatalities, rate of fatalities, number of serious injuries, rate of serious injuries, and number of non-motorized fatalities and serious injuries. This is on all public and private roadways. There are two approaches to setting these targets: either adopt state targets, develop own targets for the Metropolitan Planning Area, or a combination of both. Mr. Hull stressed that planning areas and urbanized areas are distinct from one another and present different geographies for setting these safety targets. Mr. Hull then described the monitoring process and that the MPO assessment of progress is made every 5 years corresponding to the adoption of the new Transportation Plan and is done through certification reviews and STIP approval findings. Mr. Hull concluded this presentation by expounding on the requirement that TIP projects must document how each project will achieve safety targets, citing I-75 interchange projects at Exits 2, 11, 22, and 29 as examples. Mr. Hull noted these projects were amended by GDOT and moved up by a year from year 2018 to year 2017. This applies to Exit 2 and Exit 11 ROW acquisition phase along with Exits 22 and 29 utility relocation and construction.

### **E. PPP Funding Report**

Mr. Hull turned the floor over to Mr. Smith to give a brief presentation on the MPO's public-private partnership funding report stipulated under the LRTP that is currently being drafted. Mr. Smith stated the report will define PPPs and then relate the topic to community issues and policies in the Comprehensive Plan, and aspirational Common Community Vision goals in Transportation Vision Plan. PPP applications to bike/pedestrian infrastructure will be a key focus in this report along with Georgia's enabling legislation through the Public Private Facilities Infrastructure Act of 2015. The report is expected to be complete by December 31, 2016.

### **Agenda Item #6 – Privilege of the Floor/Public Comment**

Mr. Fletcher opened the floor for public comment. Mr. Fletcher pointed out that the county built new sidewalks at Lowndes Middle School and that 50 to 60 kids are utilizing them daily. Mr. Smith then related this back to the PPP report and its content regarding more promotion of Safe Routes to School and other national bike/pedestrian initiatives. Mr. Collins noted that the new traffic signals along Ashley Street will be in full operation in February 2017. GDOT is currently working on signal timing and applying the latest technology to the new signals and their coordination. Mr. Collins also discussed how is staff is monitoring traffic footage on St. Augustine Road around the mall and I-75 during the holiday season to determine the need for future enhancements.

### **Agenda Item #7 - Next Meeting Date and Time**

The next meeting will be Wednesday, March 8, 2017, 9:00 AM at the SGRC office.

### **Agenda Item #8 – Adjournment**

Mr. Collins made a motion to adjourn and was seconded by Mr. Fletcher. The meeting was adjourned at 9:36 AM.

## **FY2017 VLMPO Policy Committee Membership**

**Voting Members:**

1.	John Gayle	City of Valdosta, Mayor	Chairman
2.	Bill Slaughter	Lowndes County, Chairman	Vice-Chair
3.	Cornelius Holsendolph	City of Remerton, Mayor	Member
4.	Bruce Cain	City of Hahira, Mayor	Member
5.	Larry Hanson	City of Valdosta, Manager	Member
6.	Lisa Cribb	SGRC, Executive Director	Member
7.	Russell McMurry*	GDOT, Commissioner	Member
8.	Joe Pritchard	Lowndes County, Manager	Member
9.	Justin DeVane	Brooks County, Administrator	Member
10.	John Nugent	Berrien County, Chairman	Member

**Non-Voting Members:**

Rodney Barry	FHWA – GA Division, Administrator
Yvette Taylor	FTA Region IV, Administrator

All members are permitted to send a temporary or permanent proxy representative

\*Tom McQueen is representative, William Eastin is an alternative

The Policy Committee is the regional forum for cooperative decision-making by principal local elected officials, Federal Highway Administration (FHWA), Georgia Department of Transportation (GDOT) and other planning partners.

The Policy Committee meets on the 1st Wednesday of the month at 10:30am each quarter (March, June, September, and December).

For more information please contact Corey Hull, MPO Coordinator at 229-333-5277 or at [chull@sgrc.us](mailto:chull@sgrc.us).

Updated 2/21/2017

VLMPO Policy Committee Attendance Records, FY2015-2017																	
			FY2015					FY2016			FY2017			Current Year and Current Member		Past Year	
			1	1	1	1	1	1	1	1	1	1	1				
	Name	Appointment	9/3/2014	11/13/2014	12/2/2014	3/4/2015	6/3/2015	9/2/2015	12/2/2015	3/8/2016	7/21/2016	9/7/2016	12/7/2016	Attendance	Meetings	% Present	% Present
1	John Gayle	City of Valdosta	1	1	1	1	1	1	1	0	1	1	1	3	3	100%	67%
2	Larry Hanson	City of Valdosta	1	1	1	0	1	1	1	1	1	1	0	2	3	67%	100%
3	Joe Pritchard	Lowndes County	1	1	1	1	1	1	1	1	1	1	1	3	3	100%	100%
4	Bill Slaughter	Lowndes County	1	1	1	1	1	1	1	1	1	1	1	3	3	100%	100%
5	Justin Devane	Brooks County (annual)	NA	NA	NA	NA	NA	NA	NA	NA	1	1	1	3	3	100%	NA
5		Lanier County (annual)	1	0	0	0	1	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA
5		Berrien County (annual)	NA	NA	NA	NA	NA	NA	1	1	NA	NA	NA	NA	NA	NA	67%
6		Brooks County (bi-annual)	*	*	*	*	*	*	*	*	*	*	*				
6		Lanier County (bi-annual)	*	*	*	*	*	*	*	*	*	*	*				
6	John Nugent	Berrien County (bi-annual)	*	*	*	*	*	*	*	*	*	*	*				
7		City of Dasher (annual)	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA
7	Cornelius Holsendolph	City of Remerton (annual)	NA	NA	NA	NA	NA	NA	NA	NA	0	0	0	0	3	0%	NA
8		City of Lake Park (bi-annual)	NA	NA	NA	NA	NA	1	1	1	NA	NA	NA	NA	NA	NA	100%
8	Bruce Cain	City of Hahira (bi-annual)	1	1	1	1	1	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA
9	Tom McQueen	GDOT	NA	NA	NA	NA	NA	NA	NA	NA	1	1	1	3	3	100%	NA
10	Lisa Cribb	Southern Georgia RC	1	1	1	1	1	1	1	1	1	1	0	2	3	67%	100%
Quorum - 6/10			7	6	6	5	7	7	8	7	7	7	5				

Yellow shading means a past member

Blue shading means a representative

1= Present at meeting

0= Absent at meeting

NA = No Appointment

\* = seat established 12/7/16

**Minutes  
Policy Committee  
December 7, 2016  
10:30 AM**

<b>Members Present</b>	<b>Organization</b>
John Gayle	City of Valdosta
Bill Slaughter	Lowndes County
Jason Davenport (proxy for Joe Pritchard)	Lowndes County
Tom McQueen	GDOT
Justin Devane	Brooks County
<b>Others Present</b>	
Corey Hull	SGRC
Andrew Smith	SGRC
Amy Martin	SGRC
Brent Thomas	GDOT
Sandra Tooley	Valdosta City Council
John Stephen	Valdosta Daily Times
William Eastin (via telephone)	GDOT



### **Agenda Item #1 – Call to Order**

Mayor Gayle called the meeting to order at 10:30 AM.

### **Agenda Item #2 – Introductions/Roll Call**

Mayor Gayle asked those present to introduce themselves and state their affiliation with the committee.

### **Agenda Item #3 – Approval of Regular Meeting Minutes**

Mayor Gayle asked the committee members to review the September 7, 2016 meeting minutes. A motion was made by Mr. Slaughter and seconded by Mr. Davenport to approve the minutes as stated. The vote was unanimous, and the motion carried.

### **Agenda Item #4– New Business**

#### **A. Policy Committee Bylaws Amendment**

Mr. Hull presented the proposed amendments to the Policy Committee bylaws. Mr. Hull highlighted that Hahira and Lake Park are proposed to have biannual seats while Remerton and Dasher's seats will rotate annually. Mr. Hull also stated that a proxy staff member cannot serve as chair or vice-chair. Staff members also cannot be a proxy on multiple committees. Mr. Slaughter asked for clarification about the additional seat being filled by a city member, and that was confirmed by Mr. Hull. Mr. Slaughter voiced concerns about an imbalance being created between the city and county by adding another city seat. Mr. Davenport expressed concern about another small city seat. Mr. Slaughter made a motion to approve the bylaws with the stipulation that another seat for small counties with a 1 year term be added to keep the balance. The motion was seconded by Mr. Devane. The vote was 4-1 with Mayor Gayle opposing the motion, and the motion carried.

#### **B. FY2017 UPWP Amendment, Traffic Signal Study – Resolution FY2017-5**

Mr. Hull explained the traffic signal optimization study for the city of Valdosta along with the amount of funding contributed by various government entities. Mr. Hull noted that the MPO would apply up to \$200,000 in federal funds. Valdosta has agreed to pay 100% of the matching requirements amounting to \$40,000. This UPWP amendment brings total amount in FY2017 to \$350,040.55, and Mr. Hull referenced the budget sheet in the agenda packet on page 33. The pledged amounts are \$280,032.44 federal, \$6,001.62 SGRC, \$12,003.25 Lowndes County, and \$52,003.25 City of Valdosta. The proposal includes 38 traffic signals primarily on the north side of Valdosta to maximize signal coordination, to map the city's fiber optic network and to coordinate with GDOT's NEXUS Works. The proposal will be up for bids after the Policy Committee approves the amendment and as late as December 31, 2016. The study ideally should be under contract by the end of February and concluded by the end of June with the possibility that it could be pushed back to the end of July. Mr. Hull noted that this would be a relatively quick study that would take 4-5 months. Mr. Devane made a motion to approve the amendment at add these additional funds. Mr. Davenport seconded the motion. The vote was unanimous, and the motion carried.

#### **C. FY2018 5303 Grant Application – Resolution FY2017-6**

Mr. Hull presented the resolution and noted that the Policy Committee and the SGRC Council both require a resolution to apply for 5303 federal transit administration funds. They are similar to federal highway funds and amount to approximately \$61,000 that is applied for general, overarching transportation planning conducted by the MPO. Mr. Devane made a motion to approve the grant

application resolution, and Mr. Slaughter seconded the motion. The vote was unanimous, and the motion carried.

#### **D. FY2018 UPWP: Remarks and Feedback**

Mr. Hull discussed the UPWP for FY2018 and that a draft budget and work program must be delivered to GDOT by Thanksgiving. Mr. Hull reminded the committee of a draft document sent via email prior to Thanksgiving. Mr. Hull asked the committee to look at the 9 task pages within the document, but cautioned that the draft will change. Mr. Hull encouraged the committee to provide feedback. The document will be sent again fulfilling a request made by the CAC. Mr. Hull then added that the Federal Highway Administration (FHA) put out a call for projects for additional MPO funding for capacity building projects. These range from \$20,000 to \$50,000 plus a required 80% federal match and 20% local match. Mr. Hull asked the committee for input on improvements to the long-range transportation plan to make it more resilient – either a planning version or operations & maintenance. Mr. Hull said this will be put out for adoption at the March meeting. Mr. Hull gave the committee the option to view the application that is due in mid-January. Mr. Davenport asked about when the local match check should be delivered and the amount of binding attached to it.

#### **Agenda Item #5– Staff Update**

##### **A. AMPO and NADO Awards**

Mr. Hull updated the committee on recent awards that the MPO received. The Pilot Shuttle Program was recognized with a National Innovation Award and an Excellence in Regional Transportation Award. The National Award for Outstanding Achievement for a City under 200,000 was given to the Valdosta-Lowndes MPO this year, and it is only presented to one MPO annually.

##### **B. Valdosta Pilot Shuttle Program Update**

On behalf of Mr. Dillard, Mr. Hull presented graphs and data charting the gradual increase in ridership since its inception in October 2015. Mr. Hull also pointed out several dips in the ridership graph where the shuttle program was originally supposed to end, but ultimately extended by 3 months, and this occurred in June and September 2016. Mr. Hull explained the calculations and statistics in the handout. This data is typical to National Transit Database reporting formats and will be used in comparison to other transit systems in Albany, Hinesville, and Macon. Mr. Davenport was interested in which stops were the most popular on and off points for unique riders.

##### **C. Downtown Truck Traffic Study Update**

Mr. Hull briefed the committee on the status of the downtown truck traffic study and the ongoing series of invitation-only local stakeholder meetings. The study was presented at two national conferences prior to the CAC meeting.

##### **D. 2040 TVP & Performance Measures**

Mr. Hull directed the committee to examine the handout titled “MPO Safety Performance Measures.” Rules and regulations stipulate that MPOs must establish safety targets by February 27, 2018 in the categories of number of fatalities, rate of fatalities, number of serious injuries, rate of serious injuries, and number of non-motorized fatalities and serious injuries. This is on all public and private roadways. There are two approaches to setting these targets: either adopt state targets, develop own targets for the Metropolitan Planning Area, or a combination of both. Mr. Hull stressed that planning areas and urbanized areas are distinct from one another and present different geographies for setting these safety

targets. Mr. Hull then described the monitoring process and that the MPO assessment of progress is made every 5 years corresponding to the adoption of the new Transportation Plan and is done through certification reviews and STIP approval findings. Mr. Hull concluded this presentation by expounding on the requirement that TIP projects must document how each project will achieve safety targets, citing I-75 interchange projects at Exits 2, 11, 22, and 29 as examples. Mr. Hull noted these projects were amended by GDOT and moved up by a year from year 2018 to year 2017. This applies to Exit 2 and Exit 11 ROW acquisition phase along with Exits 22 and 29 utility relocation and construction.

#### **E. PPP Funding Report**

Mr. Hull turned the floor over to Mr. Smith to give a brief presentation on the MPO's public-private partnership funding report stipulated under the LRTP that is currently being drafted. Mr. Smith stated the report will define PPPs and then relate the topic to community issues and policies in the Comprehensive Plan, and aspirational Common Community Vision goals in Transportation Vision Plan. PPP applications to bike/pedestrian infrastructure will be a key focus in this report along with Georgia's enabling legislation through the Public Private Facilities Infrastructure Act of 2015. The report is expected to be complete by December 31, 2016.

#### **Agenda Item #6 – Privilege of the Floor/Public Comment**

Mayor Gayle opened the floor for public comment, and there were no additional comments.

#### **Agenda Item #7 - Next Meeting Date and Time**

The next meeting will be Wednesday, March 8, 2017, 10:30 AM at the SGRC office.

#### **Agenda Item #8 – Adjournment**

Mr. Devane made a motion to adjourn. The meeting was adjourned at 11:20 AM.

## FY2018~~7~~ UPWP Summary Reports

FY2018 Valdosta-Lowndes MPO UPWP Budget Summary Report													
		Federal Highway Administration Funds					FHWA Total	Federal Transit Administration Funds				FTA Total	Grand Total
	Work Element	Federal \$	%	State \$	SGRC \$	Local \$		Federal \$	State \$	SGRC \$	Local \$		
1.1	Administration	\$ 36,687.84	30%	\$ -	\$ 1,834.39	\$ 7,337.57	\$ 45,859.80	\$ 40,907.38	\$ 5,113.42	\$ 1,022.68	\$ 4,090.74	\$ 51,134.23	\$ 96,994.03
1.2	UPWP	\$ 4,891.71	4%	\$ -	\$ 244.59	\$ 978.34	\$ 6,114.64	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,114.64
1.3	Staff Education	\$ 18,343.92	15%	\$ -	\$ 917.20	\$ 3,668.78	\$ 22,929.90	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 22,929.90
1.4	Computer Systems	\$ 6,114.64	5%	\$ -	\$ 305.73	\$ 1,222.93	\$ 7,643.30	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,643.30
2.1	Public Participation	\$ 9,783.42	8%	\$ -	\$ 489.17	\$ 1,956.68	\$ 12,229.28	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12,229.28
3.1	GIS/Travel Demand Model	\$ 13,452.21	11%	\$ -	\$ 672.61	\$ 2,690.44	\$ 16,815.26	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 16,815.26
3.2	Land Use Planning	\$ 3,668.78	3%	\$ -	\$ 183.44	\$ 733.76	\$ 4,585.98	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,585.98
3.3	Inter-/Multi-Modal Planning	\$ 3,668.78	3%	\$ -	\$ 183.44	\$ 733.76	\$ 4,585.98	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,585.98
3.4	Systems Analysis	\$ 3,668.78	3%	\$ -	\$ 183.44	\$ 733.76	\$ 4,585.98	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,585.98
4.1	TIP	\$ 8,560.50	7%	\$ -	\$ 428.02	\$ 1,712.10	\$ 10,700.62	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,700.62
4.2	Long Range Planning	\$ 13,452.21	11%	\$ -	\$ 672.61	\$ 2,690.44	\$ 16,815.26	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 16,815.26
4.3	Transit Planning	\$ -	0%	\$ -	\$ -	\$ -	\$ -	\$ 8,378.62	\$ 1,047.33	\$ 209.47	\$ 837.86	\$ 10,473.28	\$ 10,473.28
4.4	Special Studies (Optional)	\$ -	0%	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
	Total	\$ 122,292.81	100%	\$ -	\$ 6,114.64	\$ 24,458.56	\$ 152,866.01	\$ 49,286.00	\$ 6,160.75	\$ 1,232.15	\$ 4,928.60	\$ 61,607.50	\$ 214,473.51
	FY18 Allocation (final)	\$ 122,292.81		\$ -	\$ 6,114.64	\$ 24,458.56	\$ 152,866.01	\$ 49,286.00	\$ 6,160.75	\$ 1,232.15	\$ 4,928.60	\$ 61,607.50	\$ 214,473.51
	Available	\$ 122,292.81		\$ -	\$ 6,114.64	\$ 24,458.56	\$ 152,866.01	\$ 49,286.00	\$ 6,160.75	\$ 1,232.15	\$ 4,928.60	\$ 61,607.50	\$ 214,473.51
	Programmed	\$ 122,292.81		\$ -	\$ 6,114.64	\$ 24,458.56	\$ 152,866.01	\$ 49,286.00	\$ 6,160.75	\$ 1,232.15	\$ 4,928.60	\$ 61,607.50	\$ 214,473.51
	Difference	\$ 0.00		\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

FHWA PL = Federal Highway Administration Metropolitan Planning Funds; FTA 5303 = Federal Transit Administration Metropolitan Planning Funds

This table shows a summary of the different funding sources for planning by the VLMPO in the Valdosta-Lowndes MPO Metropolitan Planning Area. Federal funds are matched at an 80% Federal, 20% local match (combination of sources), State may cover 10%, if any; any funding participation from GDOT will reduce the local commitment by same amount. The local match is shared by the SGRC (4% for PL and 2% for ~~5303~~ FTA); the remainder is split evenly between the City of Valdosta and Lowndes County.

**RESOLUTION FY2017-7**  
**VALDOSTA-LOWNDES**  
**METROPOLITAN PLANNING ORGANIZATION**  
**POLICY COMMITTEE**

**RESOLUTION TO Adopt the FY2018 Unified Planning Work Program**

WHEREAS, in accordance with the U.S. Bureau of the Census officially designated Urbanized Area Boundaries established May 1, 2002, and updated on November 1, 2012; and

WHEREAS, the Southern Georgia Regional Commission has been designated by the Governor of Georgia as the Metropolitan Planning Organization (MPO) for the Valdosta-Lowndes Urbanized Area in accordance with Federal requirements of Title 23, Section 134 of the United States Code to have a Cooperative, Comprehensive and Continuous transportation planning process; and

WHEREAS, the MPO conducts federally-required transportation planning activities that will improve the transportation system and help coordinate the area's future growth within the area bounded, at minimum, by the existing Urbanized Area plus the contiguous area expected to become urbanized within the next 20 years; and

NOW, THEREFORE BE IT RESOLVED, that the Valdosta-Lowndes Metropolitan Planning Organization's Policy Committee adopts FY2018 Unified Planning Work Program as required by Title 23 USC 134 Section 450.308.

**CERTIFICATION**

I hereby certify that the above is a true and correct copy of a Resolution adopted by the Valdosta-Lowndes Metropolitan Planning Organization Policy Committee at a meeting held on March 8, 2017.

\_\_\_\_\_  
John Gayle, City of Valdosta, Mayor  
Chair, Valdosta-Lowndes Metropolitan Planning Organization

### **VLMPPO Agenda Amendment**

- E. Amend FY15-18 Transportation Improvement Program (TIP) – Resolution FY2017-8  
#000762 (I-75 at Exits 22 & 29), cost estimate increase  
Seeking conditional approval, subject to comments received during future public comment period  
Action: Recommendation/Vote for Approval