

**Minutes  
Policy Committee  
December 2, 2015  
10:30 AM**

<b>Members Present</b>	<b>Organization</b>
John Gayle	Valdosta, Mayor
Bill Slaughter	Lowndes Co., Commission Chair
Eric Schindler	Lake Park, Mayor
Lisa Cribb	SGRC
Larry Hanson	Valdosta
Tom McQueen	GDOT
Jason Davenport	Lowndes County (proxy for Pritchard)
<b>Others Present</b>	
Corey Hull	SGRC
John Dillard	SGRC
Amy Martin	SGRC
Sandra Tooley	Valdosta City Council
Janice Lorenz	CTAA
Brent Thomas	GDOT
Ronald Carter	Lake Park
Dennis Carter	GDOT
Eileen Schwartz-Washington	GDOT Intermodal
Ann-Marie Day (via phone)	FHA
Theo Lettman	GDOT Intermodal

### **Agenda Item #1 – Call to Order**

Mr. Gayle called the meeting to order at 10:30 am.

### **Agenda Item #2 – Introductions/Roll Call**

#### **A. Review of Committee Attendance**

Mr. Gayle asked those present to introduce themselves and state their affiliation with the committee.

### **Agenda Item #3 – Approval of Regular Meeting Minutes**

Mr. Gayle asked for approval of the minutes from September 2, 2015. Mr. Slaughter made a motion to approve the minutes. Mr. Hanson seconded the motion. The vote was unanimous; the motion carried.

### **Agenda Item #4-New Business**

#### **A. TAC Election of Officers (Chair, Vice Chair)**

##### **Action: Elect Officers**

Does not apply to the PC.

#### **B. FY2016 Amended UPWP and Budget- Resolution FY2016-3**

##### **Action: Recommendation/ Vote for Approval**

Mr. Hull started by explaining the budget funding table starting on page 22 and the process of amending the UPWP to the committee. He continued explaining that the UPWP is amended this time of year to bring in our prior year carryover funds. This year is unique because Congress had not fully appropriated our fiscal year 2016 allocation and we were asked to only approve 2/3 of our full year allocation. Now that Congress has fully appropriated our funding, we are asking to amend our UPWP by adding these funds to reflect the change. The carryover funds are only federal dollars, there are no local dollars. However, when we carryover federal funds we need to show that there is a local match associated with it. Ms. Cribb asked if the local amount on the resolution is correct. Mr. Hull responded that yes, there is a second handout with the correct amount. Ms. Cribb clarified that the separated sheet of the resolution replaces the one in the packet. Mr. Hull stated that is correct. Mr. Gayle asked for a motion to approve the amendment. Mr. Hanson made a motion to approve Resolution FY2016-3. Mr. Slaughter seconded the motion. The vote was unanimous; the motion carried.

#### **C. FY2017 5303 Grant Application- Resolution FY2016-4**

##### **Action: Recommendation/ Vote for Approval**

Mr. Hull explained that to apply for the amount on the right half of the budget table, the FTA 5303 funds, there has to be a formal resolution. He further explained, that this 5303 Grant application is for FY2017, and the SGRC anticipates this funding to be close to the FY2016 amount. This resolution will also be passed by the Regional Commission counsel. Mr. Hanson made a motion to approve the FY2016-4 Resolution. Mr. Schindler seconded the motion. The vote was unanimous; the motion carried.

#### **D. Amend Memorandum of Understanding (Financial)**

##### **Action: Recommendation/ Vote for Approval**

Mr. Hull explained that discussions had been made about the match portions that Lowndes and Valdosta pay to SGRC. Mr. Hull notified the committee that a few local jurisdictions currently do not pay any

match funds so we are proposing an amendment to the MOU to change the split of the local match. For the FHWA funds, we are proposing that the Regional Commission pay 4% of the 20% required match and that will cover the smaller cities and counties that do not pay any match funds. Lowndes and Valdosta will be responsible for 8% each. For the 5303 funds, we are proposing that the RC pay 2% of the local match. Valdosta and Lowndes Co. will pay 4% each. This will be effective FY2017. Mr. Hull also explained other stipulations in the amended MOU; anytime in the future that a consultant is hired to conduct a special study, the study will be paid for by Valdosta and Lowndes Co. at 50% each and that the Regional Commission, Valdosta, and Lowndes Co. use written correspondence concerning the funding proposed and expected from each local government for the functions of the MPO. Mr. Hanson asked if the 5303 funds were limited to rural transit. Mr. Hull responded no, these funds are used for metropolitan planning. Mr. Davenport asked if this agreement obligates the city or county to fund the MPO based on what the policy committee sets. Ms. Cribb responded no, it just asks that you let us know what has been put in the city or county budget for the match for the MPO so that in the case of a different amount than what is passed by the policy committee, we are informed of that. Mr. Hanson asked how we can effectively carry this out, when number three says we shall pay 50% each, so how can we budget something differently. Mr. Hanson stated that “shall” sounds pretty specific; however, I do not think it is a big factor because the city and county will only reimburse SGRC for what they actually spend. Ms. Cribb stated that was not the intention of the RC, we are just trying to clarify the process and communication part of it. Mr. Slaughter suggested that language be added that the 50% match is the budget that the policy committee adopts. Mr. Hull clarified that at the end of Item 3 & 4 add “as adopted in the UPWP by the PC.” Mr. Slaughter agreed. Mr. Gayle asked for a motion to approve the amended MOU. Mr. Slaughter made a motion to approve the amended MOU with the statement “as adopted in the UPWP by the Policy Committee” added to Items 3 & 4. Mr. Hanson seconded the motion. The vote was 6-1 (For: Mr. Hanson, Mr. Schindler, Mr. Slaughter, Ms. Cribb, Mr. Gayle, Mr. McQueen; Against: Jason Davenport). The motion carried.

**E. Special Presentation- *Overcoming Public Participation Apathy*  
Community Transportation Association of America  
Action: Discussion Only**

Mr. Hull notified the committee that the SGRC applied for a grant from Community Transportation Association of America and was selected to receive technical assistance. He then introduced Ms. Janice Lorenz, who is from CTAA. Ms. Lorenz asked the committee questions concerning their thoughts on public participation and what they wanted to see happen with transportation in the local area. A discussion ensued concerning the topic.

**Agenda Item #5 – Staff Update**

**A. FY2017 Budget**

Mr. Hull stated that the language used in the FY2017 draft budget that the committee has received via email will change.

**B. Federal Funding Update**

Congress has released a new proposal named FAST ACT, it is a five year bill that is expected to be signed by the President on Friday.

**C. Shuttle Pilot Program**

Mr. Dillard notified the committee that the pilot program is seeing an upward trend and that the hours of operation have been extended. Mr. Hanson asked if there were “unique riders?” Mr. Dillard responded that he would have to look at the data to determine this.

**D. Amendment to 2040 TVP**

Mr. Hull notified the committee that the 2040 TVP will be amended due to new information that Valdosta and Lowndes Co. have concerning projects that they want to see amended. There will be formal participation processes.

**E. GAMPO Update**

Mr. Hull notified the committee that the GAMPO will become a nonprofit and he has been elected as the Chairman of the association.

**Agenda Item #6 – Privilege of the Floor/Public Comment**

Mr. Hanson asked Mr. Hull to give a little more detail on the Transit and Truck Study. Mr. Hull responded that we will start as soon as possible with the company doing background research, but as far as public meetings and participation that will begin after the 1<sup>st</sup> of the year. Mr. Hanson stated that he wanted to be able to help so the more information he gets the better informed decisions we can make.

Ms. Tooley said that she likes the idea of short-term approach to the transportation and maybe we could possibly put something in the 2040 TVP, when it is being amended, that will be a short-term trial kind of like the pilot program that is currently in place. Mr. Slaughter stated that he has some concern about the Lake Park/ Bellville Road project, and that it is important to reconsider this project as it is important for the industrial area as well as Lake Park, and would like to see it moved up on the list. Mr. Hull notified the committee that this is one of the projects that GDOT wants to allocate funding to for a scoping phase.

**Agenda Item #7 - Next Meeting Date and Time**

Wednesday, March 2, 2016; 10:30 am at SGRC office.

**Agenda Item #8 – Adjournment**

Mr. Slaughter made a motion to adjourn. The vote was unanimous. The meeting was adjourned.