

**Minutes
Citizen's Advisory Committee
December 3, 2019
3:00 PM**

Members Present	Organization
Bill Branham	City of Valdosta
Jim Galloway	Valdosta Regional Airport
Tyler Willett (Debbie Hobdy)	Lowndes County
Ray Sable	VSU
Ronald Skrine	City of Valdosta
Stan Crance	VLDA
Myrna Ballard	VLCOC
Clayton Milligan	Lowndes County
Carroll Griffin	City of Remerton
Shannon McConico	WGTC
Mary Jane Yorke	Lake Park
Others Present	
Corey Hull	SGRC
Kathy Hodges	
JD Dillard	SGRC

Agenda Item #1 – Call to Order

Mr. Skrine called the meeting to order at 3:03 p.m.

Agenda Item #2 – Introductions/Roll Call

Mr. Skrine asked those present to introduce themselves and state their affiliation with the committee.

Agenda Item #3 – Approval of Regular Meeting Minutes

Mr. Skrine asked the members to review the minutes from the September 4, 2019 joint meeting of the VLMPO committees. A motion was made by Mr. Crance and seconded by Mr. Branham to approve the minutes as presented. Motion carried unanimously.

Agenda Item #4– New Business

A. Technical Advisory Committee Elections

Does not apply to CAC.

B. 2045 Travel Demand Model Resolution FY2020-3

Does not apply to CAC.

C. 2045 Project Prioritization and Selection Methodology

Does not apply to CAC.

D. VLMPO Participation Plan Update – Resolution FY2020-4

Mr. Hull presented the results of the Participation Plan update and public comment period. He noted one significant comment received from FHWA that highlighted the need to refine the Title VI (civil rights) complaint procedures to better reflect the VLMPO roles and responsibilities. This section will be updated. Several questions were asked about why parts of the document are now published in additional languages; Mr. Hull responded that this was to meet the minimum requirements of the Federal Transit Administration for Limited-English Proficiency requirement compliance. A motion was made by Ms. Ballard to recommend approval of the Participation Plan to the Policy Committee; Mr. Crance seconded it. Motion carried unanimously.

E. FY2021 FTA 5303 Application – Resolution FY2020-5

Mr. Hull presented the FY2021 budget and description of work activities for the Federal Transit Administration 5303 planning grant. He noted that much of the work would be the same as it has been in prior years but there would be a focus on implementation of urban transit in the community. A motion was made by Mr. Crance to recommend approval of the 5303 application to the Policy Committee; Mr. Milligan seconded it. Motion carried unanimously.

F. FY2021 FTA 5307 Application – Resolution FY2020-6

Mr. Hull presented the FY2021 application for 5307 funds from the Federal Transit Administration. He noted there were two parts proposed for the application. The first was for the Southern Georgia Regional Commission to operate urban transit inside the Valdosta Urbanized Area on an interim basis to compliment the proposed rural transit service the SGRC is considering to operate in Lowndes County and 17 other rural counties. The second part of the application was an implementation planning effort to help a local government entity set-up a permanent solution

to urban transit in the Valdosta Urbanized Area. A lengthy discussion ensued, topics of this discussion included: local funding availability for operations and capital needs, local government commitment to follow-through on implementation, estimated costs and annual trips for a proposed system, electric vehicle technology to reduce long-term costs, would a consultant be required to complete the implementation planning effort, and is Valdosta ready for an urban transit system. A motion was made by Mr. Galloway to recommend approval to the Policy Committee of the application. The motion also included a request for staff to provide the Policy Committee a summary of the discussion at the CAC meeting to aid in their decision-making. Ms. McConico seconded the motion. The motion carried with eight voting in favor and three (Mr. Branham, Mr. Sable, and Ms. Yorke) voting against.

G. VLMPO Strategic Plan Report Draft

Mr. Hull presented the report of comments from the strategic plan workshop held in September. He noted that all comments had an idea or recommendation for improving the VLMPO processes or products. Mr. Hull asked the committee members to review the document and submit any comments they have. The comments will be compiled a final report presented at the March 2020 meeting.

Agenda Item #5– Staff Update

A. FY2021 Unified Planning Work Program and Budget

Mr. Hull presented the UPWP budget page and asked the committee to review the entire documents that had been sent the week before by email. He noted that after a review period a formal comment period will be held for federal, state, and local partners prior to the anticipation adoption of the UPWP and budget in March 2020.

B. Innovative use of 2045 Socioeconomic Data

Mr. Hull shared with the CAC the recent use of the VLMPO Socioeconomic Data by Mr. Milligan for the planning for water and sewer infrastructure improvements in Lowndes County. The data was used to estimate population growth in an area of the county and determine the size of water and sewer infrastructure needed for future growth. Committee members were reminded to use this data for planning purposes.

Agenda Item #6 – Privilege of the Floor/Public Comment

None.

Agenda Item #7 - Next Meeting Date and Time

Mr. Skrine noted the next meet on March 3, 2020.

Agenda Item #8 – Adjournment

A motion was made by Mr. Branham and seconded by Mr. Crance to adjourn the meeting at 4:07 p.m.