

**Minutes
Technical Advisory Committee
March 6, 2013
9:00 AM**

Members Present	Organization
Brent Thomas	GDOT
Lesa Walker	GDOT (phone)
Pat Collins	Valdosta
Mike Fletcher	Lowndes County
Others Present	
Joe Sheffield	GDOT
Corey Hull	SGRC
Shane Pridgen	GDOT
William Sims	Valdosta
Matt Martin	Valdosta

Agenda Item #1 – Call to Order

Mr. Fletcher called the meeting to order at 9:00 am.

Agenda Item #2 – Introductions/Roll Call

Mr. Fletcher asked those present to introduce themselves.

Agenda Item #3 – Approval of Regular Meeting Minutes

Mr. Fletcher asked for any corrections to the minutes. Mr. Hull noted that in the minutes the incorrect time had been inserted for the future meeting date.

Mr. Thomas made a motion to approve the minutes as corrected, it was seconded by Mr. Fletcher, the motion carried.

Agenda Item #4– Old Business

None.

Agenda Item #5 – New Business

- A. FY2013-16 TIP Amendment PE for Forrest St. and Oak St. Projects – Resolution FY2013-8
Mr. Hull described the amendment to change the Transportation Improvement Program to include more funds for the preliminary engineers for the Forrest Street and Oak Street widening projects. Mr. Hull noted that a public comment period was conducted and no comments had been received to date.

Mr. Thomas made a motion to recommend this amendment to the Policy Committee, it was seconded by Mr. Fletcher, the motion carried unanimously.

- B. FY2013 UPWP 5303 Supplemental Funding Amendment – Resolution FY2013-12
Mr. Hull described these additional funds as more funds from GDOT's 5303 program. He described that these funds came from GDOT as a surprise and the staff was unaware of it. He did say that the staff had projects these funds could be spent on, including the socioeconomic data study and goals and visioning process for the 2040 Transportation Plan and local Comprehensive Plan.

Mr. Hull described that the funding is 80% federal, 10% state and 10% local. Mr. Fletcher asked if this was going to be an increase to local governments. Mr. Hull clarified that the local governments match would remain the same. A discussion ensued about how the funding can be used and where it is allocated, in light of recent flooding.

Mr. Collins made a motion to recommend the amendment for approval to the Policy Committee, it was seconded by Mr. Fletcher, the motion carried unanimously.

- C. FY2014 UPWP - Resolution FY2013-9
Mr. Hull described the FY2014 budget in detail describing the funding sources from the Federal Highway Administration and Federal Transit Administration. Mr. Hull noted that the primary work task was to develop the 2040 Transportation Plan and noted that was going to cause the MPO to spend a little bit more money than in years past.

Mr. Fletcher made a motion to recommend approval of the UPWP to the Policy Committee, it was seconded by Ms. Walker and the motion carried unanimously.

D. VLMPO Procurement Manual and Policy – Resolution FY2013-10

Mr. Hull described the overall Procurement Manual and Policy for the MPO that has been presented to the committee in the past. Mr. Hull described the content of the policy and how it would be used by staff.

A motion was made by Mr. Collins to recommend for approval to the Policy Committee the Procurement Policy and manual, it was seconded by Mr. Thomas, the motion carried unanimously.

E. Metropolitan Planning Area Boundary – Resolution FY2013-11

Mr. Hull described the proposed changes to the Metropolitan Planning Area Boundary as presented on a map. The major changes to the boundary include new areas in the Troupville area of Brooks County.

Mr. Fletcher made a motion to recommend the Policy Committee adopt the MPA as presented, it was seconded by Mr. Collins, the motion carried unanimously.

F. Authorize Staff to send letter re: 5307 Apportionment

Mr. Hull described this letter that has been sent annually for several years. He noted this funding is available to be used for capital and operating expenses for small urban area transit systems. Because the Valdosta area does not have an urban public transit system the money is redistributed to other areas in the state. Mr. Hull noted the funding available is just over \$900,000.

Mr. Collins made a motion to recommend to the Policy Committee to send the letter, the motion was seconded by Mr. Fletcher, the motion carried unanimously.

Agenda Item #6 – Staff Update

A. MPO Committee Restructuring

Mr. Hull described a proposal from staff to restructure the MPO committees as described on a hand out presented to the committee. He noted that this will be presented to the Policy Committee as a bylaws amendment, but the Technical and Citizen's committee membership can be changed at any time.

A brief discussion ensued about the changes as proposed. Mr. Hull noted that he would take any feedback and present it back to the Policy Committee at their June meetings.

B. Project Status Updates

Mr. Hull described the status of several of the projects in the region. He noted that several are under construction.

Agenda Item #7 - Privilege of the Floor/Public Comment

There was no public comment.

Agenda Item #8 - Next Meeting Date and Time

Mr. Fletcher noted the next meeting date and time as June 5, at 9:00 a.m. at the SGRC office.

Agenda Item #9 – Adjournment

Mr. Fletcher asked for a motion to adjourn the meeting at 10:02 am. A motion was made by Mr. Thomas, seconded by Mr. Fletcher the motion carried.