



**SOUTHERN GEORGIA
WORKFORCE DEVELOPMENT BOARD (WDB) MEETING
March 22, 2023**

MINUTES

The Southern Georgia WDB and Youth Committee (YC), met on Wednesday, March 22, 2023, at 11:00 am at the Southern Georgia Regional Commission in Waycross, Georgia.

WDB Members (X denotes attendance)

- | | | |
|--|--|---|
| <input checked="" type="checkbox"/> Frank Bannamon | <input checked="" type="checkbox"/> Keith Bryant | <input checked="" type="checkbox"/> Sandra Cole |
| <input type="checkbox"/> Melissa Dark | <input type="checkbox"/> Elton Dixon | <input checked="" type="checkbox"/> Myrtice Edwards |
| <input checked="" type="checkbox"/> Kevin Ellis | <input checked="" type="checkbox"/> Katrena Felder | <input type="checkbox"/> Jennifer Gainey |
| <input checked="" type="checkbox"/> Sarah Gove | <input checked="" type="checkbox"/> Jonathan Gray | <input checked="" type="checkbox"/> Curtis Griffin |
| <input checked="" type="checkbox"/> Melvin Johnson | <input checked="" type="checkbox"/> Shannon McConico | <input checked="" type="checkbox"/> William Palmer |
| <input type="checkbox"/> Sean Panizzi | <input checked="" type="checkbox"/> Darlene Tait | <input checked="" type="checkbox"/> Paige Taylor |
| <input checked="" type="checkbox"/> Leigh Wallace | | |

Youth Committee (X denotes attendance)

- | | | |
|--|--|--|
| <input checked="" type="checkbox"/> Frank Bannamon | <input checked="" type="checkbox"/> Rev. Gerald Copeland | <input type="checkbox"/> Adrienne Dixon |
| <input checked="" type="checkbox"/> Katrena Felder | <input type="checkbox"/> Jennifer Gainey | <input checked="" type="checkbox"/> Shannon McConico |
| <input checked="" type="checkbox"/> Kelly Peacock | <input checked="" type="checkbox"/> Leigh Wallace | |

Local Chief Elected Officials (X denotes attendance)

- | | | |
|---|---|--|
| <input checked="" type="checkbox"/> Mayor Henry Baker | <input checked="" type="checkbox"/> Chairman Neal Bennett | <input type="checkbox"/> Chairman Scott Carver |
| <input type="checkbox"/> Chairman Harris Skipper | <input type="checkbox"/> Mayor Michael-Angelo James | <input type="checkbox"/> Mayor Robert Johnson |
| <input type="checkbox"/> Chairman Alex Lee | <input type="checkbox"/> Mayor Scott Matheson | <input type="checkbox"/> Mayor Kaye Riley |
| <input type="checkbox"/> Mayor Julie Smith | <input type="checkbox"/> Chairman Steve Taylor | <input type="checkbox"/> Chairman Bobby Walker |
| <input type="checkbox"/> Chairman Dana Whiddon | | |

Staff Members (X denotes attendance)

- | | | |
|--|--|--|
| <input checked="" type="checkbox"/> Savannah Bennett | <input checked="" type="checkbox"/> Evi Estep | <input checked="" type="checkbox"/> Bonnie Howard |
| <input checked="" type="checkbox"/> Amy Jones | <input checked="" type="checkbox"/> Felices King | <input checked="" type="checkbox"/> Roberta Lovett |

Guests Present

- | | | | |
|--------------------|---------------|-------------|----------------|
| Tony McKenzie | Mary Walker | Dan Walker | Charmane Glenn |
| Tamekia Richardson | Jessica Velez | Shelia Cole | Racquell Scott |

Call to Order and Welcome

Chairman Keith Bryant called the meeting to order and welcomed all in attendance

Review of Attendance

Chair Bryant asked Roberta for the review of attendance. Roberta stated that a quorum of the WDB was present.

Approval of Minutes of the October 19, 2022 WDB Meeting

Chairman Bryant referred members to the meeting minutes of October 19, 2022 (copy attached and made a part of these minutes). Chair Bryant asked if there were any questions or corrections to the minutes. With no questions or corrections, he requested a motion to approve the minutes as presented. Jonathan Gray made a motion to approve with a second from Shannon McConico. The motion carried.

PY22 Financial Budget and Expenditures Report

Roberta directed everyone to the "PY22 Budget and Expenditure Report" (copy attached and made a part of these minutes). She stated that the report shows expenditures through January 2023. Roberta reviewed the report by funding stream. She stated that any remaining funds in the COVID Dislocated Worker grant that remained unspent as of March 31, 2023 would be returned to TCSG, OWD. After the review, Roberta opened the floor for questions. With no questions, Chairman Bryant requested a motion to approve the report. Shannon McConico made a motion with a second from Darlene Tait. The motion carried.

PY22 Quarterly Performance Report

Bonnie referred the members to the handout "PY22 Q2 Performance Report" (copy attached and made a part of these minutes). She stated that this report covers both the first and second quarter of this program year. Bonnie reviewed each measure by funding stream. At the conclusion of her report, Chairman Bryant opened to the floor for questions or discussion. With no questions, he requested a motion to approve the report. Curtis Griffin made a motion with a second from Myrtice Edwards. The motion carried.

ETPL Request – Medical Institute of South Georgia, Inc

Roberta presented details on two (2) programs that the Medical Institute of South Georgia had requested for addition to the ETPL. She stated that the application was complete and all requirements had been met. Chairman Bryant asked if there were any. With no questions, Chairman Bryant called for a motion to approve the ETPL request. Jonathan Gray made a motion with a second from Myrtice Edwards. The motion carried.

Request for Proposals for PY23

Roberta referred the WDB to the handout "Request for Proposal Schedule of Events" (copy attached and made a part of these minutes). She explained that it was time to issue the Request for Proposal (RFP) for both ITA and GED services. Roberta gave a brief overview of the RFP process. At the conclusion of the overview, Chairman Bryant opened the floor for discussion. With no discussion, Chairman Bryant called for a motion to approve the Request for Proposals for PY23. Kevin Ellis made a motion with a second from Shannon McConico. The motion carried.

ITA Exception Request

Roberta stated that Wiregrass Georgia Technical College (WGTC) has submitted a request for an exception to ITA Training Policy cap. WGTC has requested that the maximum amount for the Dental Hygienist program be increased from \$6,000 to \$10,000. After Roberta presented the request, Chair Bryant opened the floor for discussion. After considerable discussion, Parliamentarian Melvin Johnson suggested that the item be floored until the next meeting. He requested that additional information be presented by staff at the next meeting. Chair Bryant asked for a motion to table the discussion until the next meeting. Jonathan Gray made a motion to approve with a second from Kevin Ellis. The motion carried

Business Services/Sector Partnership Update

Amy provided a brief update to the WDB on the Business Services program. She discussed the 3rd Annual Healthcare Summit as well the 2Gen Career Fair. At the conclusion of her update Amy introduced the Ware County High School FFA team.

Amy stated that the Ware County High School FFA students are preparing for their State competition on April 14th and a part of the requirement for competition is to present to groups and organizations in their area. The students presented on the H-2A Temporary Agricultural Program. Their presentation was titled "How Does the Adverse Effect Wage Rate (AEWR) Impact the Agricultural Industry Overall?" At the conclusion of the presentation the students answered questions from WDB members.

Adjourn

Chairman Bryant thanked the Ware County FFA students. He reminded all of our next meeting scheduled for Wednesday, May 17, 2023. He adjourned the meeting at approximately 12:00 p.m.

Respectfully Submitted,



Felices King
Workforce Development Board Staff
Southern Georgia Regional Commission